
TRANSFERRING FROM ONE SCHOOL TO ANOTHER

Q: Can I transfer my financial aid to or from another school?

A: No, financial aid cannot be transferred from one post-secondary institution to another. However, you should be able to receive Federal financial aid from another school. You will need to request your Free Application for Federal Student Aid (FAFSA) information be sent to the school you will be attending. It can take up to four weeks for the new school to receive your FAFSA data. You can request this by:

- o Contacting the Federal Processor by phone at 1-800-433-3243
- o Submitting your request electronically at www.fafsa.ed.gov. You must have a U.S. Department of Education Personal Identification Number (PIN) to make electronic transactions. If you do not have a PIN, you can request a new or duplicate PIN at www.pin.ed.gov.

Q: If I am planning to transfer to another school, or from another school, how do I start the process?

A: Contact both the Office of Student Financial Aid (OSFA) at KU and the financial aid office at either your current school or the school to which you will be transferring to inquire about transfer policies.

Q: What if I transfer during the academic year?

A: If you were awarded financial aid for the fall semester at a school you will no longer be attending, contact the financial aid office at that school and submit a written request to cancel your spring financial aid. If you have already enrolled for the spring semester at KU and plan to transfer to another school, you will need to officially withdraw to avoid charges.

Q: What about state aid?

A: If you are receiving state aid, contact the Kansas Board of Regents for instructions at 785-296-3518 or at www.kansasregents.org.

Q: What about scholarships?

A: If you are receiving a non-institutional scholarship, contact the donor. KU institutional scholarships are only available to KU students.

Q: What about my loans?

A: If you are receiving a federal loan, you must cancel the loan with the school you are not attending, and reapply at the school you will be attending. Your new school will not be able to process your new loan until the previous one has been cancelled. This can take from a few days to several weeks. If you have a KU Endowment Loan, repayment will begin four months after you withdraw or leave KU. Please contact the KU Endowment Association at 785-832-7450 to update your address.

Note: *You do not need to wait until each task is finished to proceed to the next step. However, you must expect and allow several weeks for everything to be accomplished. Plan ahead!*

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